SCSEP GPMS

Release Notes – Version 3.5

Release Date: May 23, 2025

GPMS Release 3.5 addresses new features, enhancements, and bug fixes discovered during the previous release.

New Features

- The **Participant Summary** section has been added to the Intake page under the **CASES** tab.
- Users can now upload documents to tickets in the Help Request Module (HRM). Acceptable file types include: .pdf, .doc, .docx, .xls, .xlsx, .ppt, .pptx, .txt, .csv, .tab, .eml, and .msg
- Users can tag other users when adding comments to tickets and can also add watchers to tickets.
- When deleting any Participant Required Action, users will be asked to confirm the deletion by pressing YES in the pop-up window.
- Data entered in the Waiver of Confidentiality Certification when creating an exit record will now be retained if the exit is edited or modified. Users will no longer need to reenter this information.
- All participants who qualify for the WIPS QPR will be included in the Participant Individual Record Layout (PIRL) file even if the Subgrantee is retired.
- Users can now edit the Urban/Rural field on the Characteristics page. If the Urban/Rural field is not auto populated, the following message will be displayed: **Urban/Rural designation cannot be determined at this time. Please update Urban/Rural on the characteristics page.**
- When the Urban/Rural value is displayed in the GPMS UI, it will now be submitted to WIPS error free. GPMS data has been corrected to prevent future WIPS submission errors.
- A termination letter date is now required for the following exit reasons:
  - Durational Limit,
  - For Cause, and
  - Ineligible at Recert Due to Income

Enhancements

- Users can now search for requests in the HRM based on **Assignee**.
- The duplication of the word program has been removed on the **Exit** page.
- All cases that were active for at least one day during the program year will now be displayed on the **Participants Waiver Factors** under the **ADMIN CONSOLE**.

- Users can now enter data for at least 10 assignments per page in the **Manage Paid Hours** utility.
- The **Participant Extract** process will no longer be aborted when the user navigates away from the **Download Participant Extract** page while the download is in progress.
- Participants with Active, Exited-Closed and Exited-In Follow-up statuses are now displayed in the **Participant Waiver Factors** utility. Previously, only Active participants were included.
- Filters have been added to the **Participant Waiver Factors** page, allowing users to search by **Program Year, Participant Name,** and **Status**.
- Waiver factors that are not updated within the program year will be marked with a red **X** on the Waiver Factor page. The **75 years or older** waiver factor is auto-populated and will not display a red **X**.
- The **EXPORT** button on the Participant Hours Report (PHR) has been updated to meet Section 508 color contrast requirements.
- The file name format for exported PHR reports has been updated as follows:
  - **Detail Report:** <GranteeID> <First 25 characters of Grantee Name> - <PY> - Participant Hours Report Summary
  - **Summary Report:** <GranteeID> <First 25 characters of Grantee Name> - <PY> - ALL Participant Hours Report Summary
- Exported PHR files will now include data for all quarters in the selected program year, even when an individual quarter is selected.
- The fields **Hours per Week** and **Planned Hours** have been removed from **Demo Occupational Skills Training (OST)**.
- The fields **Planned Hours** and **Total Hours OJT per Quarter** are removed from **Demo On-the-job-Training (OJT).**
- The **SUB-GRANTEE-CODE** field in the detail section of the **Current/Exited Report** will now contain the sub-grantee code, instead of the grantee code.
- The **Job Code** in the **Assignment** record now matches the corresponding value in the **AHA report**.
- Users will no longer be locked out of the system for more than 30 minutes when recertifying cases. Additionally, cases will no longer be stuck in the **Eligibility** process for more than 30 minutes.
- When completing **Follow-Up 1, Follow-Up 2, and Follow-Up 3**, users will now be required to complete both the **Follow-Up Date** and the corresponding **Wages or Earnings** question. If either field is completed, the other field will now be required.
- The **Comments** field is no longer required when entering **Follow-Up 1, 2 or 3**.
- Users will not be allowed to add an **Assignment** until all required fields on the **Characteristics** page are completed.
- The **Program Introduction** section has been moved to the **Intake** page, now located below the **Demographics** section.
- The **Gender** field in the **Demographics** section of the **Intake** page has been relabeled **Sex**.
- Users can now update **Participant Waiver Factors** from the **Admin Console.**
- If the **Exit Date** is already populated, the **Termination Letter Date** cannot be entered or edited to be less than 30 Days before the **Exit Date**. If attempted, the following message

will be displayed: **An exit date cannot be less than 30 days from the Termination Letter Date**

Fixes

- Users can no longer enter overlapping breaks in GPMS.
- An invalid message will no longer be displayed when editing OJT and OST in **Add Assignment Service**.
- Edits to the mailing address are now correctly saved in the system.
- The case status will no longer change to *Withdrawn* when user selects **Withdraw** from **Cases** page and then clicks **Cancel** on confirmation page.
- The date fields for **Assignments**, **Breaks**, and **Training/Services** no longer switch to text fields while being edited.
- Entries in the **Comments** field are no longer required in the **Transfer Bulk** upload excel file.
- When a participant is transferred:
  - Recipient grantees can no longer add breaks to assignments with start dates prior to the transfer.
  - Approved breaks entered by the donor grantee prior to transfer can no longer be edited or deleted.
- The data in the **Eligible to Enroll** field is now in sync with the Participant Search from the Admin Console and **Participant Summary** on the **Cases** page.
- After a **Social Security Number (SSN)** is updated and existing cases are merged, users can now search using the updated SSN on the **Add New Case** page and from the **Participant Search** on the **Admin Console**.
- Users can no longer enter an **exit date** that is after the DL date for any exit reason.
- Users will no longer receive an error message when clicking the linked number in the **Durational Limit for all Active Participants** field on the **Waiver of Durational Limit** Report.
- The number in the **Day(s) Left in Program** field is now consistent across all screens in GPMS.
- When the **Pre-Assessment Date** and **Program Overview Date** are edited, the data is now retained when saving.
- Users will no longer receive a notification to update the physical exam information in GPMS if it has already been updated.
- Tasks related to **Training and Services** can now be cleared if the service has already ended. Additionally, reassessment tasks are cleared when participants exit.
- Follow-Up reports now display all participant records. The Follow-Up 1 status will no longer appear as blank.
- Earnings information has been added to the **Follow-Up 2** report.
- When the **Safety Consultation Date** is deleted in GPMS, it will no longer be displayed on the UI.
- Users can no longer enter an open **Training and Service** for cases in **Exited-Closed**, or **Exited-In Follow Up** status. Training and services with an end date prior to the exit date can still be added.

- Once a follow-up task is completed, it will be cleared from the **MY TASKS** list.

Known Issues

- None