SCSEP GPMS

Release Notes – Version 3.3

Release Date: February 28, 2025

GPMS Release 3.3 addresses new features, enhancements, and bug fixes discovered during the previous release.

New Features

- The system will check the correct urban or rural button on the Characteristics page based on the zip code in the address field. Users will no longer be able to check this box manually.
- On the Demographics section, the Gender label has been changed to Sex.
- Users with the role of Supervisor or higher can now override the eligibility determination when approving a recertification.
- A Help Request Module is available within GPMS from which users can submit a ticket to the support team for assistance. **Note**: Access to the module is currently hidden. This functionality will be initially rolled out to a pilot group.

Enhancements

- The Program Analyst and Grantee Administrator now have the same views on the WIPS QPR UI
- The label **Expected End Date** has been renamed to **End Date** under **Training and Services**. Additionally, the label **Service Provider** has been changed to **Provider** in the same section.
- If a participant is within 7 days of their durational limit, and is being exited for a reason other than DL, the system will require a confirmation of the exit reason by displaying the following message:

  Participant has only X days left in SCSEP. Do you really want to choose this exit reason instead of exiting the participant for Durational Limit on MM/DD/YYYY?

- The instruction verbiage in the Follow Up report has been updated to the following:

  The report includes the following options:

  Program Year – By selecting one of the program year values, the report will display all follow-ups whose scheduled dates fell within the selected program year.

Follow-Up Category – By selecting one of the listed values, the report will display only the follow-up data from the selected category. By selecting all, the report will display information for all three follow-ups.

Follow-up Status – By selecting one or multiple follow-up statuses, the report will display a subset of records based on the selected checkboxes.

- Pending Follow-up: When the report run date is between the follow-up scheduled date and the end of the quarter for reporting.
- Overdue Follow-up: When the report run date is between the last day of the quarter for reporting and the relevant follow-up expiration date.
- Expired Follow-up: When the report run date is past the last day that a follow-up can be completed.
- Successful Follow-up: When wages or earnings were indicated for the follow-up.
- Negative Follow-up: When no wages or earnings were indicated for the follow-up.

- The validation on the wage per hour field is now $35.00. If a wage over **$35.00** is entered, the following message will be displayed. However, this will not prevent the user from proceeding.

  WARNING A large value was entered for hourly wage. Please verify this is correct before proceeding.
- Users can now search using the optional filters **Host Agency** and **Enrollment** on the Admin Console > Manage Paid Hours page.
- The **Training Hourly Wages** are now being formatted with a dollar sign ($) on the CSA section of the Assignment page.
- User can now export the Waitlist report that is generated from the Admin Console. Additionally, the **Waitlist Date** is being calculated from the Eligibility Determination Date, **Days on Waitlist** is being calculated from the Eligibility Determination Date, all participants on the grantee/subgrantee Waitlist appear on the report.
- The following fields are removed from the Other Barriers to Employment section on the Characteristics Screen:
  - Ex-Offender
  - Low-Income Status at Program Entry
  - Other Significant Barrier to Employment
- Breaks cannot be added to cases if the exit reason is durational limit. The following message will appear if a user attempts to add a break where the exit reason is durational limit:

  Since this case was exited due to durational limit, please delete the exit before adding a break

- When a participant has an OJE Assignment Service and the user selects “No” for the question “Did employer provide an OJE training site?”, the following message will now be displayed:

  Did employer provide an OJE training site? No cannot be selected since an OJE Assignment Service exists.

- The **Preliminary Eligibility Date** is now a required field.
- The Job Codes and CSA titles are now added to the Current/Exited report.
- Users can no longer add an open break for exited cases.

Fixes

- The calculations for E2 and E4 in Section B of the QPR are now correct.
- Users will no longer receive a system error when generating the Follow-up reports.
- The donor information has been updated for records that were moved and did not have the donor information populated.
- Users are now able to approve cases that have a status of Pending Eligibility Approval.
- The duplicate occurrence of the word program has been removed from the Authorization Checkbox on the Eligibility page. The statement is**: I hereby certify that the participant is eligible for the Senior Community Service Employment Program (SCSEP).**
- Users will no longer receive notifications for cases that are not assigned to them.
- When the zip code is edited, the urban and rural field is now updated correctly.
- Users will no longer receive notifications to add an assignment for applicants who are on the waiting list.
- For the Pilot Program, the End Date is now editable when the user selects Demo On-the-Job Training (OJT) or Demo Occupational Skills Training (OST) on the Assignment Service screen, and the start and end dates in this section are the same
- When waiver factors for participants are updated from the Admin Console>Manage Participant Waiver Factor, the UI will now display a green checkmark.
- When a participant exits on their DLD for reasons other than Durational Limit, the DLD is now displayed correctly after the exit.
- The case status will no longer be changed to Active when recertifications are edited for exited cases.
- The next recertification due date now shows correctly on the Participant Actions Report (PRA).
- Users will no longer receive tasks relating to physical exam if a date has been entered for this field.
- The participant’s waiver factor now shows the same value for Formerly Incarcerated on both the UI and in the utility.

Known Issues

- Users are unable to attach a document or paste a screen in the Help Request Module.